

# Cabinet Forward Plan - October 2019 For the period 1 SEPTEMBER 2019 to 31 DECEMBER 2019 (publication date – 2 SEPTEMBER 2019)

## **Explanatory Note:**

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

## **Definition of Key Decisions**

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (*Thresholds £500k*); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "significant" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

### Cabinet Portfolio Holders 2019/20

**Spencer Flower**Leader / Governance, Performance and Communications

Peter Wharf

Deputy Leader / Corporate Development and Change

**Tony Ferrari** Finance, Commercial and Assets

**Graham Carr-Jones** Housing

Gary Suttle Economic Growth and Skills

Andrew Parry Children, Education and Early Help

Laura Miller Adult Social Care and Health

David Walsh Planning

Ray Bryan Highways, Travel and Environment

Tony Alford Customer, Community and Regulatory Services

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Adoption of Poole Harbour Recreation Supplementary Planning Document (SPD) Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees: Members of the public and specific consultation bodies (between Monday 4th February and 4th March 2019).  Means of Consultation: Individual written notifications, draft supplementary planning document and background paper made available for public inspection, press release and publication on the Council's website.	Poole Harbour Recreation Supplementary Planning Document (2019) and Poole Harbour Recreation Background Paper.	Portfolio Holder - Cabinet Member for Planning  Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Council Tax Subsidy for Care Leavers  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees: Lead officers Members  Means of Consultation: Meetings Discussion Email	DfE Guidance - Applying corporate parenting principles to looked-after children and care leavers	Portfolio Holder - Cabinet Member for Children, Education and Early Help, Cabinet Member for Finance, Commercial and Assets  Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk
Adoption of the Dorset and BCP Mineral Sites Plan	Dorset Council - Cabinet	1 Oct 2019 17 Oct 2019	Consultees:	Dorset and BCP Mineral Sites Plan	Portfolio Holder - Cabinet Member for Planning
Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Dorset Council		Means of Consultation:		Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk

Children's Services - 0-5 Year Provision - Review  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Children, Education and Early Help  Lead officer - Claire Shiels, Assistant Director for Commissioning and Partnerships c.shiels@dorsetcouncil.gov.uk
Dorset Council Draft Plan  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees: The draft has been produced following engagement with the Corporate Leadership Team, Transformation Board, informal Cabinet and Portfolio Holders.  There will be a public conversation/consultation October-December 2019  Means of Consultation: CLT, Transformation Board and informal Cabinet meetings, and meetings with leading members.	None	Portfolio Holder - Deputy Leader - Corporate Development and Change, Leader of the Council, Cabinet Member for Finance, Commercial and Assets  Lead officer - Matt Prosser, Chief Executive matt.prosser@dorsetcouncil .gov.uk
Youth Justice Plan  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council	1 Oct 2019 21 Nov 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Children, Education and Early Help  Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk

Making of Wareham Neighbourhood Plan Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Planning Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Equalities Policy  Key Decision - No Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Leader of the Council  Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk
Adult Social Care - Direct Payments  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Adult Social Care and Health  Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcou ncil.gov.uk
Care Village development on Dorset Council-owned land in Wareham  Key Decision - Yes Public Access - Fully exempt	Dorset Council - Cabinet	1 Oct 2019	Consultees: Regular Engagement with Wareham Town Council.  Through a wider event, key stakeholder engaged:  Dorset Council Cabinet and Ward Members, Adult Social Care staff, Dorset Healthcare, CCG, Friends of Wareham Hospital, Focus nursery, GP practice, Purbeck School,	Cabiniet report and appendices	Portfolio Holder - Cabinet Member for Adult Social Care and Health  Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcou ncil.gov.uk

			Wareham Neighbourhood plan steering group, select residents  Through consultation on the Relocatable in Wareham, the public were engaged with about future Wareham gateway plans.  Further engagement events to be planned ahead of drafting of the business case.  Means of Consultation: Workshops, and project group meetings		
Milborne St Andrew Neighbourhood Plan 2018 to 2033  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation: The plan has been subject to a large amount of public consultation as it as been progressed. The plan ahs also been subject to a referendum. There will be no further consultation before a decision is made.	Referendum version of the Milborne St Andrew Neighbour hood Plan 2018 to 2033	Portfolio Holder - Cabinet Member for Planning  Lead officer - Ed Gerry, Prinicpal Planning Policy Team Leader ed.gerry@dorsetcouncil.gov .uk
Adult Safeguarding Annual Report  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Adult Social Care and Health Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcou ncil.gov.uk

Approval of the Re-commissioning Approach to Domestic Violence and Abuse Services  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees: Adults and Housing Directorate Leadership Team People Scrutiny Committee Stakeholders, including Police OPCC, Children's Services, Adult Social Care, Housing CCG  Means of Consultation:	People Scrutiny Committee EQIA Appendices on Stakeholder feedback Performance of current service 2018/19	Portfolio Holder - Cabinet Member for Housing  Lead officer - Rebecca Kirk, Corporate Director of Housing, Dorset Council Rebecca.Kirk@dorsetcounc il.gov.uk
Local Government and Social care Ombudsman in connection with Special Education Needs Provision  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	Report of the Local Government and Social Care Ombudsman - 15 August 2019	Portfolio Holder - Leader of the Council  Lead officer - Ed Gerry, Prinicpal Planning Policy Team Leader ed.gerry@dorsetcouncil.gov .uk
Children's Safeguarding Annual Report  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Children, Education and Early Help Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil .gov.uk
Making of Broadwindsor Neighbourhood Plan 2018 to 2031 Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	Consultees:  Means of Consultation: The plan has been subject to a large amount of public consultation as it has been progressed. The plan has also		Portfolio Holder - Cabinet Member for Planning Lead officer -

			been subject to a referendum. There will be no further consultation before a decision is made.		
Calendar of Meetings  Key Decision - Yes Public Access - Open	Dorset Council	21 Nov 2019	Consultees: Cabinet – 5 November 2019  Means of Consultation:		Portfolio Holder - Leader of the Council  Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcouncil.gov.uk
Quarter 2 - Budget Update  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 Nov 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Finance, Commercial and Assets  Lead officer - Aidan Dunn, Executive Director - Corporate Development \$151 aidan.dunn@dorsetcouncil. gov.uk
Children's Services - High Needs Block Reduction Strategy Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 Nov 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Children, Education and Early Help  Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil .gov.uk
Community Safety Plan	Dorset Council - Cabinet	5 Nov 2019	<u>Consultees</u> : Place Scrutiny Committee – 24	None	Portfolio Holder - Cabinet Member for Housing

Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Dorset Council	21 Nov 2019	October 2019  Means of Consultation:		Lead officer - William Haydock, Senior Health Programme Advisor william.haydock@dorsetcou ncil.gov.uk
Substance Misuse Strategy  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council	5 Nov 2019 21 Nov 2019	Consultees: Place Scrutiny Committee – 24 October 2019  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Adult Social Care and Health  Cabinet Member for Housing  Lead officer - William Haydock, Senior Health Programme Advisor william.haydock@dorsetcou ncil.gov.uk
Reducing Reoffending Strategy (via Place Scrutiny Committee)  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council	5 Nov 2019 21 Nov 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Adult Social Care and Health  Cabinet Member for Housing  Lead officer - William Haydock, Senior Health Programme Advisor william.haydock@dorsetcouncil.gov.uk  Andy Frost, Community Safety and Drug Action Manager andy.frost@dorsetcouncil.gov.uk

School Admissions Policy  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 Nov 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Children, Education and Early Help Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil .gov.uk
Statement of Community Involvement  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 Nov 2019	Means of Consultation: A draft version of the Statement of Community Involvement was subject to consultation from Friday 21 June to Friday 2 August 2019. A large number of individuals and organisations, including Town and Parish Councils, statutory consultees, developers and agents, were notified about the consultation.	Final Version of the Dorset Council Statement of Community Involvement Draft Version of the Dorset Council Statement of Community Involvement (dated May 2019) Summary of Responses to Consultation on Draft Version of Dorset Council Statement of Community Involvement	Portfolio Holder - Cabinet Member for Customer, Community and Regulatory Services  Lead officer - Ed Gerry, Prinicpal Planning Policy Team Leader ed.gerry@dorsetcouncil.gov .uk
Budget (MTFP/Council tax/Capital Programme/Treasury Mgt Strategy)  Key Decision - Yes	Dorset Council - Cabinet Dorset Council - Cabinet	10 Dec 2019 28 Jan 2020 13 Feb 2020	Consultees:  Means of Consultation:		Portfolio Holder - Cabinet Member for Finance, Commercial and Assets Lead officer - Aidan Dunn.
Public Access - <b>Open</b>	Dorset Council	13 Feb 2020			Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil. gov.uk

Major Waste Disposal Contracts following competitive tender process  Key Decision - Yes Public Access - Fully exempt	Dorset Council - Cabinet	10 Dec 2019	Consultees: Dorset Waste Partnership Joint Committee Dorset Council Procure to Pay Dorset Council Internal & External Legal Advice  Means of Consultation: Joint Committee report in January 2018 and regular updates with the Chairman of the Dorset Waste Partnership Joint Committee. Legal and Procurement support throughout drafting of documents.	Dorset Waste Partnership Joint Committee minutes - 15 January 2018 (minutes 10 and 11)	Portfolio Holder - Cabinet Member for Customer, Community and Regulatory Services  Lead officer - Karyn Punchard, Corporate Director of Place Services karyn.punchard@dorsetcouncil.gov.uk
Dorset Joint Health and Wellbeing Strategy  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	10 Dec 2019	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Adult Social Care and Health  Lead officer - Sam Crowe, Acting Director of Public Health s.crowe@dorsetcc.gov.uk
Endorsement of the Dorset & East Devon Coast World Heritage Site Partnership Plan Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	10 Dec 2019	Consultees: Multiple partner organisations with responsibility for management of the coast  Means of Consultation: Stakeholder engagement and formal consultation on the draft plan	Dorset & East Devon Coast World Heritage Site Partnership Plan	Portfolio Holder - Cabinet Member for Highways, Travel and Environment Lead officer - Ken Buchan, Coast & Countryside Service Manager ken.buchan@dorsetcouncil. gov.uk
Public Consultation on the proposed dog-related Public	Dorset Council - Cabinet	10 Dec 2019	Consultees: Portfolio Holder		Portfolio Holder - Cabinet Member for Customer,

Spaces Protection Order  Key Decision - Yes Public Access - Open			Head of Service Legal Services  Means of Consultation:		Community and Regulatory Services  Lead officer - Graham Duggan, Head of Community & Public Protection graham.duggan@dorsetcou ncil.gov.uk
Endorsement of the Dorset Local Industrial Strategy  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	10 Dec 2019	Consultees: Dorset Local Enterprise Partnership, BCP, extensive business engagement  Means of Consultation: Meetings, surveys, interviews.	Draft Dorset Local Industrial Strategy	Portfolio Holder - Cabinet Member for Economic Growth and Skills  Lead officer - David Walsh, Service Manager for Growth and Economic Regeneration David.walsh@dorsetcouncil .gov.uk
Unreasonable Complaints Policy  Key Decision - No Public Access - Open	Dorset Council - Cabinet	28 Jan 2020	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Customer, Community and Regulatory Services  Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcounc il.gov.uk
Designating an area of the Melcombe Regis for Selective Licensing - Housing Act 2004  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	28 Jan 2020	Consultees: Public consultation period concluded April 2019 Key partner agencies from the Melcombe Regis Board involved in the proposal	Previous reports to W&PBC Previous reports to MR Board Consultation documents and	Portfolio Holder - Cabinet Member for Housing Lead officer - Rebecca Kirk, Corporate Director of Housing, Dorset Council

			Means of Consultation: Report to People Scrutiny Committee On-line public Consultation Meetings / Discussions	Reports Various technical papers	Rebecca.Kirk@dorsetcounc il.gov.uk
Pay Policy Statement  Key Decision - Yes Public Access - Part exempt	Dorset Council	13 Feb 2020	Consultees:  Means of Consultation:	None	Portfolio Holder - Deputy Leader - Corporate Development and Change Lead officer - Aidan Dunn, Executive Director - Corporate Development \$151 aidan.dunn@dorsetcouncil. gov.uk
Asset Management Strategy for Dorset Council 2020 - 2023  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Mar 2020	Consultees: Place Board, Senior Leadership Team, Portfolio Holder and members.  Means of Consultation: Meetings – groups and 1-2-1 member workshops.	Dorset Council draft Corporate Plan Dorset Councils Economic Strategy Former Dorset County Councils - Asset Management Strategy	Portfolio Holder - Cabinet Member for Finance, Commercial and Assets Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Asset Management Plan for Dorset Council 2020- 2023 Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 May 2020	Consultees: Place Board, Senior Leadership Team, Portfolio Holder and members.  Means of Consultation: Meetings – group and 1-2-1 members workshop.	Dorset Council Asset Management Strategy Dorset Council Corporate Plan Dorset Councils Economic Growth Strategy Former Dorset County Councils Asset management	Portfolio Holder - Cabinet Member for Finance, Commercial and Assets  Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk

				Strategy	
Housing Allocations Policy  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	7 Apr 2020	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Housing  Lead officer - Rebecca Kirk, Corporate Director of Housing, Dorset Council Rebecca.Kirk@dorsetcounc il.gov.uk
Constitution Review  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 May 2020	Consultees: Members Officers Service areas  Means of Consultation: Meetings Consultation Correspondence	Dorset Council Constitution (approved in February 2019)	Portfolio Holder - Leader of the Council  Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcounc il.gov.uk
Area Neighbourhood Plan - Independent Examiners Report and progress to Referendum  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet		Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Planning Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Car Parking Charges and Tariffs  Key Decision - Yes  Public Access - Open	Dorset Council - Cabinet		Consultees: Parking Managers Budget Working Group (December 2018)  Means of Consultation: Meeting	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Making of Arne Neighbourhood	Dorset Council -		Consultees:	None	Portfolio Holder - Cabinet

Plan  Key Decision - Yes Public Access - Open	Cabinet	Means of Consultation:		Member for Housing  Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Wool Neighbourhood Plan - Independent Examiner report and progress to Referendum  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Planning Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Making of Wool Neighbourhood Plan Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Planning Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk
Submit Gypsy and Traveller Site Allocations DPD to Secretary of State  Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	Consultees:  Means of Consultation:	None	Portfolio Holder - Cabinet Member for Planning Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk

# **Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

- 1. Information relating to any individual.
- 2. Information which is likely to reveal the identity of an individual.
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
- 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.